

# Scott County Board of Education

**Billy M Hall, Director**

**PO Box 37; Huntsville, TN 37756**

**Phone (423) 663-2159 Fax (423) 663-9682**

## PROFESSIONAL EMPLOYMENT APPLICATION

PLEASE TYPE OR PRINT

Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_ Position(s) applied for \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Maiden/Other Married Name(s)

Mailing Address \_\_\_\_\_  
Street/Box City State Zip Code

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Telephone No \_\_\_\_\_

Telephone Number where you can be contacted during the day if different from above \_\_\_\_\_

**It is the responsibility of the applicant to keep the Human Resource office informed of any address changes.**

**Do you hold a valid Tennessee teaching license?** Yes No  
(Please include a copy of your teacher license with application.)

If yes, is your license Current \_\_\_\_ Expired \_\_\_\_ Pending \_\_\_\_

If no, are you eligible to hold a Tennessee Teaching License? Yes  No

List Certification/Endorsement Area(s) \_\_\_\_\_

Tennessee Teacher License No \_\_\_\_\_ Expiration date \_\_\_\_\_

Have you met the state requirements for Highly Qualified? Yes No

Are you presently under contract with any other school system? Yes No

If yes when does your contract expire? \_\_\_\_\_ Date available for employment \_\_\_\_\_

Career Ladder Certificate Level (if applicable) \_\_\_\_\_ Expiration date \_\_\_\_\_

Do You Hold a Current Teaching License in other States? (If yes, please list) \_\_\_\_\_

Number of years teaching in Tennessee \_\_\_\_\_ Number of years in other states \_\_\_\_\_ Total \_\_\_\_\_

**PRAXIS EXAMINATION DATA** (Tennessee Requires 1 Professional Knowledge and 2 Area Exams)

- Have you taken and passed the Praxis I and II? Yes  No  Date taken \_\_\_\_\_  
(If yes, please include copies of Praxis scores with your application)

**Tennessee requires Area and Professional Knowledge exams.**

**INCLUDE A COPY OF ANY LICENSES AND CERTIFICATES WITH THIS APPLICATION**

**LICENSURE**

Tennessee law requires all teaching personnel to hold a Tennessee license. Individuals are responsible for obtaining and maintaining a current license. Out of state candidates may secure an application for a Tennessee license by writing: Teacher Licensing, State Department of Education, 5th Floor, Gateway Plaza, 710 James Robertson Parkway, Nashville, TN 37243-0375. Applicants are responsible for forwarding PRAXIS scores and license information to the State and to the Scott County School System.

**Are you legally eligible for employment in the United States?** Yes  No

**Have you ever been convicted of a felony?** Yes  No

Have you been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence, or insubordination as the same are defined in Section 49-1401 of the Tennessee Code? Yes  No

If "yes," give details: \_\_\_\_\_  
\_\_\_\_\_

Do you have objections to our contacting present or past employer? Yes  No

<b>Educational Background</b>					
<b>Education &amp; Training :</b> List high school, college, graduate school, business college, technical schools, service schools attended in preparation for teaching					
School	Location	Degree/HS Diploma	Date	Major	Minor

**Teaching Experience**  
(List in order beginning with most recent)

School or District	Address	Principal	Grade/Subject	From Mo. Day. Yr	Total Months	Last Annual Salary

**Other Work Experience (List in order beginning with most recent)**

Name of Employer	Address & Phone#	Date	Position
		From To	
		From To	
		From To	

Branch	Date	Total Years
Military Service	From To	

Do you have military experience acceptable to the Tennessee Retirement System? Yes  No   
If yes, how many years? \_\_\_\_\_

**References**

Name	Address & Phone #	Position

State below, in your own words how you will guide pupils in learning experiences. Be specific regarding your major area (1.e., elementary, physics, library, art, English, etc.)

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Applications will be retained on file for one year following initial application. An applicant desiring consideration for available positions after his/her application has expired must reapply in writing.

**NOTICE:** I hereby certify that I presently hold or am eligible to receive a Tennessee Teaching License. I understand that failure to obtain such license with appropriate endorsements or any misstatements or omissions of material facts in this application may terminate employment or prevent further processing of this application.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

*The Scott County School System does not discriminate on the basis of age, sex, race, color, creed, religion, national origin, or handicap in the operation of its educational programs and activities including employment practices.*